

Performa of Application for registration as vender for supply of Coach cleaning composition as per RSDO spec. no. M&C/PCN/101/2001 with latest revision.

1. **Name of the firm -
(with address and Tel./Mob. Nos.)**
2. **Registration with COS/N.E.Rly. -** **Yes/No**
(mention registration no.)
3. **Group in which registered -**
- 4 **Manufacturer/ Trader – Give details
(along with authorization letter of manufacturer)**
5. **Supply particulars over Indian Rlys. (If any) attach photo copies.**
6. **Samples attached for trail mentioning quantity -**

Request letter should be submitted to office of the Chief Mechanical Engineer, N.E.Railway/Gorakhpur.

Signature
Name of Firm laong with seal

Procedure for Registration.

1. In reference to Rly. Board's letter No. 95/M(C)/140/1 dt. 6.08.03 only for the supply of Coach cleaning compound, the name of Vendor has been issued after the approval of CME for this process adopted is as under :-
 - i) After receiving the application from the firm CRSE directs CDO/GKP for trail of the item.
 - ii) After trail of the said items CDO interments the result in righting to this office.
 - iii) After receiving the test report the file is put to CME for approval of supplier including the name in the vendor list for supply of subject item.
 - iv) After completing the above process the concerning firm along with COS office is informed accordingly.
 - v) For purchase of the said item store Deptt. Adopts the normal tendering process in ref. to RDSO Spec. no. M&C/PCN/101/2001 with latest revision..
 - vi) For monitoring performance of the subject item all the divisions are informed. In case of any adverse report is received the firm will be delisted after completing necessary formalities as per codal provisions.
 - vii) At present following firms are listed for supply of the above items:
 - (1) R.N. Industries Co. Plot no. 151, Vill. Lohati, PO – Bayapokhar, Distt.-Basti (U.P.) Ph. No. 05542-45082
 - (2) Electro Mechanical Equipments Co., 931, Adrash Nagar, P.O. Basaratpur, Gorakhpur (U.P.) Mob. No. 9415833101, 9415370278.
 - (3) Krishna Chemicals 43C Cantt. Road, Lucknow-226002 Ph. 227760, 222834 FAX 0522-342961.

EME/HQ/Plg.

CME/Plg.

Sub:- Improving Vigilance administration by leveraging technology increasing transparency through effective use of websites in discharge of regulatory, enforcement and other functions of Govt. Organizations.

Ref:- Your letter No. M/519/Tender(M&P) dated 5.4.2007.

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In reference to above information regarding Sl. No. 1,2,3,5,8 & 24 of Annexure 'B' regarding C&W side of HQ. is given below :-

S.N.	Items	Remarks
1	Registration of contractors/ suppliers/ vendors for expenditure contracts for which registered/ approved list is maintained.	Registration of vendors for coach cleaning composition is being done in HQ. The procedure and proforma for request is attached.
2	Registration of contractors for earning contracts for which registered/approval list is maintained.	No registration of contractors for earning contracts is being done at present in HQ.
3	Registration of firms Trade group wise and category wise in respect of procurement to be done by Stores Department.	Not applicable to Mechanical Department.
5	Renewal of registration/re-registration in respect of items 1,2&3 above.	Same as above.
8	Up gradation of a vendor from Part-II list of Part-I list.	Not applicable to Mechanical department.
24	Status of all bill payments to contractors/ suppliers etc.	There is no bill payment to contractors/ suppliers in C&W wing in Mechanical HQ. as no contract is operating at HQ.